

MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
*Regular Meeting
September 29, 2016*

I. CALLED TO ORDER AT: 4:41 p.m.

Administration			
Marisa Boulton, Trustee	P	Lyn Knapp, CAO	A
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	A		
David Koch, President	P		
Ellie Morse, Vice-President	P	Rose Whaley, Recording Secretary	P

Visitors Present: Mike Rolka, Yeo and Yeo

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. None

IV. BUSINESS OF THE BOARD

A. Yeo and Yeo Audit Report-2015-16

1. An unmodified opinion was given (best).
2. The General Fund revenue was 1,424,062 and primarily from State Aid.
3. Expenses were about 60% instructional and 40% supporting services.
4. The change in fund balance was a decrease of \$11,126.
5. Ending fund balance is \$141,854, well above early warning indicators.
6. The food service account was primarily from federal sources and stable.

7. Mike reported one footnote in regards to expenses having a slight over expenditure. He noted that MDE has a zero tolerance policy and a letter may be forthcoming from MDE.
8. Mike noted the required governance letter also distributed.
9. The Board thanked Mike for presenting the report and thanked Rose for her work throughout the year.

V. CONSENT AGENDA

A. Moved by Morse, supported by Boulton, that the ACEA Board of Directors approve the following consent agenda as presented for the September 29, 2016 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr					

Motion carried 4 – 0

1. Minutes **Attachment 1**
 August 9, 2016 Regular Board Meeting Minutes to be approved as prepared and presented.

2. Treasurer’s Report **Attachment 2**
 a. The financial report as presented and the bills approved in the following amounts:

Purchases Recorded	
Requiring Board Approval (August)	\$192,302.43
Total Items for Approval	<u>\$192,302.43</u>

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

Academic and Career Education Academy
Board Minutes September 29, 2016

1. Monthly ESP Topic – (Annual Report)
2. Fall 2015 Board Policy Updates – Second Read
 - a. The second read of the polices was held.
 - b. Michelle noted that the 2 pieces in question from last month (0144.2 and 0142.0) were changed.
 - c. Michelle will express to Peggy that all fall 2015 changes need to carry through to the spring 2016 policies.
 - d. Michelle has let NCSI know that the Board is extremely disappointed with the extra work that has been required from Michelle as well as on the part of the Board and she has asked for a discount, but that has not been agreed to.
3. Conflict of Interest - Affirmation – Tabled
4. Discipline Committee Report
 - a. Parent Representative Discussion.
 - b. Michelle has reached out to two parents and is waiting to hear back from them.
 - c. There was no meeting this month.

B. Administration

1. Staff and Student Activities
 - a. The Title Consolidated Application was just approved.
 - 1) The Title I Resource Instructor works with students 1 on 1.
 - 2) The Title II Data Resource Educator helps with the data pieces.
 - 3) Tutors work in math and reading with students.
 - 4) The Adult Advocate is currently scheduled for 29 weeks. That may be extended with carryover funds. This person works with students who are behind in credits.
2. Administrative Activities
 - a. The budget summary through September 2016 was discussed.
 - b. The addenda with Education and Training Connection were discussed

Addendum III-3	Title I Resource Inst.	\$ 7,463.00
Addendum III-4	Title II Data Res Educ.	\$ 5,746.00
Addendum IX	Reading Tutor	\$ 8,007.51
Addendum X	Math Tutor	\$ 5,630.32
Addendum XIII	Adult Advocate	\$ 5,456.73

VII. ACTION ITEMS

3-1 Moved by Cardon-Weiss, supported by Boulton, that the ACEA Board of Directors approve the NCSI Board Policy Updates-Fall 2015 as presented

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr					

Motion carried 4 – 0

3-2 Moved by Morris, supported by Koch, that the ACEA Board of Directors approve the attached addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2016-17 school year.

Addendum III-3	Title I Resource Inst.	\$ 7,463.00
Addendum III-4	Title II Data Res Educ.	\$ 5,746.00
Addendum IX	Reading Tutor	\$ 8,007.51
Addendum X	Math Tutor	\$ 5,630.32
Addendum XIII	Adult Advocate	\$ 5,456.73

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr					

Motion carried 4 – 0

VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 6:06 p.m.

The next meeting date: Thursday, October 20, 2016 at 4:00 p.m.

X 

Denise Derr
 Secretary/Treasurer


 Date