

MINUTES OF THE  
ACADEMIC AND CAREER EDUCATION ACADEMY  
BOARD OF DIRECTORS

*Regular Meeting  
April 25, 2019*

**I. CALLED TO ORDER AT 4:10 p.m.: Roll Call**

Marisa Boulton, Trustee	P	Lyn Knapp, C.F.O	P
Terri Cardon-Weiss, Trustee	A	Michelle Zielinski, Principal/C.A.O	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	P	Deb Acker, Business Specialist	P
Ellie Morse, Vice-President	A	Christine Murphy, Recording Secretary	P

Visitors Present: None

**II. PUBLIC COMMENTS**

A. None

**III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA**

A. None

**IV. BUSINESS OF THE BOARD**

A. None

**V. CONSENT AGENDA**

1. Minutes

**Attachment 1**

March 20<sup>th</sup>, 2019 Regular Board Meeting Minutes to be approved as presented.

2. Treasurer's Report

**Attachment 2**

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded		
Requiring Board Approval (March)		\$ 78,944.36
Open Invoices		- 0 -
Total Items for Approval		<u>\$ 78,944.36</u>

Moved by Boulton, supported by Koch, that the ACEA Board of Directors approve the preceding consent agenda as presented for the April 24<sup>th</sup>, 2019 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss			Morse		
Derr	X				

Motion carried 3 – 0

## **VI. DISCUSSION, REPORTS, PRESENTATIONS**

### A. Board of Directors

1. Monthly ESP Topic – Budget Process
  - a) Michelle stated that her and Deb have recently been meeting to discuss the budget and looking at variances to move for the final budget
2. Board Member Term Renewal Recommendations
  - a) Ellie Morse term is up June 30, 2019
  - b) Dave stated that he would ask Ellie if she would consider renewing her term, so the recommendation will be tabled he reports back
3. NCSI Board Policy Updated – Fall 2018 First Read was had
  - a) A couple concerns addressing language used in sections 0143.1 and 5540 were discussed
  - b) 0165.6 was discussed and it was determined ACEA’s ESA Charter Contract would need to be reviewed to confirm if a board meeting can be canceled without rescheduling
4. Continuation of ESP Agreement with ETC for 1 year
  - a) Per the current agreement, the Board must decide to terminate or renew agreement prior to April 30<sup>th</sup>, 2019
5. Discipline Committee Report
  - a) A current student situation needs addressed; student is on suspension until going before the board discipline committee
  - b) The committee is working to reschedule time with the student/parent since student couldn’t attend the first scheduled date.

### B. Administration

1. Staff and Student Activities
  - a. Michelle reported that ACEA received a grant from Midland County Youth Action Council (MCYAC) for students to do clay work at Space Studios
  - b. State testing was completed including make-ups
  - c. Softball will be starting soon
  - d. Prom will be held on Friday, May 17<sup>th</sup> at the Homer Township hall

- i. Tickets will be \$5 to help offset the cost of a DJ
- e. The new marking period starts 4/29/19
- f. Graduation is scheduled for June 6<sup>th</sup>
  - i. Possibility of 12-13 graduates this year
- g. Snow day update - # of instruction days
  - i. ACEA called 13 snow days this year, 6 are forgiven and the state approved to forgive 3 more. ACEA held school on 4/22/19 to make up a day that was previously scheduled as a Holiday
  - ii. Final day of school will depend on Michigan Legislature, Michelle will notify the board as she learns more

2. Administrative Activities

- a. Financials through March 2019

**VII. ACTION ITEMS**

7-1 Moved by Derr, supported by Koch, that the ACEA Board of Directors approve the First Reading of the NCSI Board Policy Updates – Fall 2018 as amended.

Motion carried 3 – 0

7-2 Moved by Boulton, supported by Derr, that the ACEA Board of Directors agree to renew the ESP Agreement with ETC for the term of 1 year (July 1, 2019 – June 30, 2020) as presented.

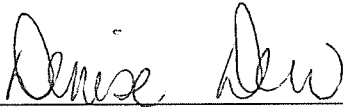
	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss			Morse		
Derr	X				

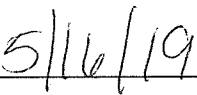
Motion carried 3 – 0

**VII. ADJOURNMENT**

The ACEA Board of Directors meeting adjourned at 4:50 p.m.

The next meeting date is scheduled for Thursday, May 16<sup>th</sup>, 2019 at 3:45 p.m. – regular meeting with budget workshop.

  
\_\_\_\_\_  
Denise Derr  
Secretary / Treasurer

  
\_\_\_\_\_  
Date

